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भारतसरकार/Government of India
संचारमंत्रालय/Ministry of Communication
दूरसंचारविभाग/Department of Telecommunications
महानिदेशकदूरसंचार/DG Telecom

Sanchar Bhawan, 20, Ashoka Road, New
Delhi — 1 10001


Dated, the 31st May, 2019

Subject: Instruction to all the existing Applicants of OSP Registrations issued prior to launch of SARAL SANCHAR Portal-
Regarding

Saral Sanchar Portal for UL and OSP registration has been launched on 15th Nov 2018 by honorable Minister. OSP registration has become completely online by launch of this portal. Before launch of this Portal, OSP registration were being issued through Portal www.dotosp.gov.in. The older portal was not having the completely online features in comparison to new Portal which is completely online, without requirement of any physical document. All OSP registrations issued from older Portal has been migrated on Saral Sanchar Portal w.e.f. 27th March 2019. User manual for these migrated OSP registrations is available on User Manual section on Saral Sanchar Portal.

2. In this regard, all the stakeholders are requested to use the following instructions: -

- a) One-time user registration has to be completed on Saral Sanchar Portal to create Login/Password, if not done earlier (This registration is for credentials of Saral Sanchar Portal only and no connection with the OSP registration).
- b) Applicant will be able to see the Registration details/data of all old Registrations in new portal at www.saralsanchar.gov.in by creating your Log-in ID in the SaralSanchar portal by following the procedure mentioned therein.
- c) After logging-in the SaralSanchar portal, Applicant may be able to locate its migrated Registrations under the tab "OSP Migration Application".
- d) Applicants have to follow the following procedure to actually migrate the old registrations to SaralSanchar portal without paying any processing fees.
 - i. Select the Update Button and fill in all the required details in the form populated on your screen.
 - ii. Upload all the digitally signed Documents as guided by portal.
 - iii. Submit the filled in and completed form to DoT for scrutiny.
- e) Respective DoT Nodal officers of LSAs will process your application and then the migrated application will be seen under Existing Migration Tab on SaralSanchar portal with migrated status.
- f) In any difficulty, Applicant may raise the help ticket after login.


(Rama Rani) 31st May 2019
Director (IT &S)

To,

All the OSP having OSP registrations issued from www.dotosp.gov.in

Copy to:

1. All LSA
2. Director (NT)