

No. K-19012/19/2019- CFA
Government of India
Ministry of Communications
Department of Telecommunications
Wireless Planning and Coordination Wing

6th Floor, Sanchar Bhawan, New Delhi - 110001

Dated: 17/05/2020

To

All the prospective Applicants for grant of licence through SARAL Sanchar Portal

Subject: Hosting of the SACFA module in the SARAL Sanchar Portal of the Department of Telecommunications

As per the decision of the Competent Authority, it is informed that, the online application portal for obtaining the SACFA clearances of the WPC wing has been migrated to the SARAL Sanchar portal of the DoT, with immediate effect. In this regard, all the prospective applicants/stakeholders are requested to follow the below mentioned instructions:

- a) The SACFA module can be accessed by any user registered as a Company in the SARAL Sanchar portal at the URL - <https://saralsanchar.gov.in/>.
- b) All applicants shall first register themselves in the SARAL Sanchar Portal. Login credentials shall be sent on registered Mobile number and e-mail, using which applicants may login into the system.
- c) Applicants shall make sure that all the relevant documents are made available and are uploaded in the SARAL Sanchar portal in the PDF format. All documents must be signed digitally. Also the applicants shall also make sure that all the information mentioned in the application is accurate.
- d) The applicants are also requested to make the **per site** SACFA processing fees of Rs.1000/- (Rs. One thousand only) under head of account 127500103050200 through the Bharatkosh/ Non Tax Receipt Portal (NTRP) portal.
- e) All payments should be made through NTRP portal of Government of India, <https://bharatkosh.gov.in>. For details, please visit <https://bharatkosh.gov.in/Static/Userguide.aspx>. The payment receipt shall be uploaded on SARAL Sanchar Portal separately.
- f) Henceforth, all wireless users including TSPs are required to apply for acceptance of applications for SACFA clearance online through the SARAL Sanchar website of the Department of Telecommunications at the URL (<https://saralsanchar.gov.in/>). Hence you are kindly requested to register in the SARAL Sanchar portal as a Company user by furnishing the necessary data and then apply for the SACFA clearances through the SARAL Sanchar portal.
- g) It is further informed that in case of any queries and clarifications, email may be sent to support-sacfa@nic.in or the applicants may also contact the concerned officers on 011-23752490/011-23761015. The applicants can also make use of the Help desk facility in the SARAL Sanchar portal (<https://saralsanchar.gov.in/ticket/tktadd.php?var=1>) for any related issues.

Umang Shrivastava
Sr.DWA(SACFA)
WPC wing